

Headquarters, Florida Wing, Civil Air Patrol  
United States Air Force Auxiliary  
680 NE 215<sup>th</sup> Street  
Miami, FL 33179

Florida Wing Supplement 1  
CAPR 62-2  
1 December 2006

## Safety

### MISHAPS REPORTING AND INVESTIGATION

CAPR 62-2, dated 8 November 2002, and CAP-USAF letter, dated 20 January 2006, is supplemented as follows:

#### Florida Wing Mishap Notification Procedures:

**a. (AMENDED)** The unit or activity commander will notify the wing commander and the wing safety officer or their designees by direct voice-to-voice communication when any mishap involving either bodily injury or property damage has occurred as described in paragraph 3. This reporting will occur **immediately** after the initial emergency or incident has been stabilized. It should be noted that while some incidents may not meet the reportable criteria to the National level, the Squadron Commander and the Safety Officer should use good judgment in determining whether the incident is serious enough to warrant contact with Florida Wing. If in doubt, contact should be made. ALL incidents whether reportable or non-reportable will be

documented on a CAPF 78 and kept on file at the unit level.

**b. (AMENDED)** The wing commander or their designee will in turn, notify National Hq, the wing liaison officer and the region commander or their designee by direct voice-to-voice communication of all mishaps reported to them that meets the criteria for reporting. Reportable incidents are defined in 830.2 of Part 830, NTSB Title 49. This document is found as Attachment 2 of CAPR 62-2E.

**c. (ADDED)** In the event the wing commander or director of safety are not available, the vice wing commander or the director of operations personnel shall be contacted instead.



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